



MAYOR
Ron Smith

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Paul Anderson, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Neil Krutz

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, November 25, 2019

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order

The regular meeting of the Sparks City Council was called to order by Mayor Ron Smith at 2:00 p.m.

2. Roll Call

Mayor Ron Smith, Council Members Donald Abbott, Charlene Bybee, Paul Anderson, Ed Lawson, Kristopher Dahir, City Manager Neil Krutz, City Attorney Chet Adams, and City Clerk Lisa Hunderman, PRESENT.

3. Opening Ceremonies

3.1 Invocation Speaker

The invocation was led by Pastor Barb West of the Sparks Church of the Nazarene.

3.2 Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Kristopher Dahir.

4. Public Comment

Sparks Resident Darla Lee provided comment and requested an agenda item to ensure appropriate rezoning for greenspace is honored at the new Hug High School Campus.

Christi Cakiroglu, Executive Director with Keep Truckee Meadows Beautiful (KTMB), provided comment regarding KTMB's Christmas Tree Recycling Program. Fresh-cut trees can be donated from December 26, 2019 through January 7, 2019 from 9:00 a.m. to 4:30 p.m. at several locations throughout Reno and Sparks. Information regarding location and donation recommendations can be found on the KTMB website at: <https://ktmb.org/treerecycling/>.

Sparks Resident Bill Wagner provided comment regarding N. Los Altos Parkway and asked when construction is scheduled to begin. Mayor Smith requested the City Manager's Office follow up with Mr. Wagner.

5. Agenda

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Motion: Move to approve the agenda as submitted with the removal of agenda item 8.3, and with agenda item 9.1 being heard before 8.1.
Moved by: Council Member Anderson
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Dahir, Bybee
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

6. **Minutes**

6.1 **Consideration and possible approval of the minutes of the Sparks City Council November 12, 2019.**

Motion: Move to approve the minutes for the Sparks City Council meeting for November 12, 2019.
Moved by: Council Member Bybee
Seconded by: Council Member Dahir
Yes: Council Members Abbott, Lawson, Anderson, Dahir, Bybee
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

7. **Announcements, Presentations, Recognition Items and Items of Special Interest**

7.1 **Commendation: Sparks High School Varsity Soccer Team**

Mayor Smith commended the Sparks High School Boys Varsity Soccer Team for their recent victory as 2019 Northern Nevada Regional Champions after an undefeated regular season. The commendation was read by Council Member Abbott and presented to Coach Jose "Chava" Espana and the team. The players introduced themselves by name and team position.

7.2 **Recognition of Jim Rundle, Planning Manager, City of Sparks, as 2019 Professional Planner of the Year by the Nevada Chapter of the American Planning Association.**

Presented by Andy Durling, AICP, Vice President for Planning and Design for Wood-Rodgers, Inc. and immediate past President of the Nevada Chapter of the American Planning Association, recognized Jim Rundle as the Nevada Chapter's 2019 Professional Planner of the Year. Mr. Rundle thanked Council and staff for their continued support.

7.3 **Board & Commission Vacancy Announcement: Airport Noise Advisory Panel**

City Manager Neil Krutz announced there is one (1) vacancy on the Airport Noise Advisory Panel for one (1) 2-year term ending on 12/31/21. Applications can be submitted at www.cityofsparks.us or with the City Clerk's Office and will be accepted through 5:00 p.m. on Wednesday, November 27, 2019.

7.4 Board & Commission Vacancy Announcement: Arts and Culture Advisory Committee

City Manager Neil Krutz announced there are two (2) vacancies on the Arts and Culture Advisory Committee for 2-year terms ending 11/06/21. Requirements: Performing Arts Background and Visual Arts Background. Applications can be submitted at www.cityofsparks.us or with the City Clerk's Office and will be accepted through the end of the day on December 16, 2019.

7.5 Board & Commission Vacancy Announcement: Enterprise Fund Advisory Committee

City Manager Neil Krutz announced there are two (2) vacancies on the Enterprise Fund Advisory Committee for 4-year terms ending on 12/31/23. The vacancies on this committee require representation from both the residential and commercial construction industries. Applications can be submitted at www.cityofsparks.us and will be accepted through the end of the day on Wednesday, November 27, 2019.

7.6 Board & Commission Vacancy Announcement: Sparks Citizens Advisory Committee

City Manager Neil Krutz announced there are two (2) vacancies on the Sparks Citizens Advisory Committee, an alternate position for Ward 2, and a regular position for Ward 3. Both positions are coterminous with their appointing Council member terms expiring 11/04/22 and 11/04/20 respectfully. Applications can be submitted at www.cityofsparks.us or with the City Clerk's Office and will be accepted through 5:00 PM on Monday, December 16, 2019.

7.7 Board & Commission Vacancy Announcement: Sparks Planning Commission

City Manager Neil Krutz announced there are two (2) vacancies on the Sparks Planning Commission for 4-year terms ending on 12/31/23. Applications can be submitted at www.cityofsparks.us or with the City Clerk's Office and will be accepted through 5:00 p.m. on Friday, November 27, 2019.

8. Consent Items (FOR POSSIBLE ACTION)

Motion: Move to approve consent items 8.1 and 8.2.
Moved by: Council Member Anderson
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Dahir, Bybee
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

8.1 Consideration and possible acceptance of the report of the claims and bills approved for payment and appropriation transfers for the period of October 29, 2019 through November 8, 2019. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk requesting approval of the report of claims and bills approved for payment and the appropriation transfers for the period of October 29, 2019 through November 8, 2019.

- 8.2 Consideration, discussion and possible approval to join existing National IPA (NIPA) contract with Thatcher Company of Nevada, Inc. to supply Sulfuric Acid to the Truckee Meadows Water Reclamation Facility (TMWRF) at a contract price of \$246.00 per ton, with an estimated annual cost of \$180,000 with the City of Sparks' share estimated at \$63,000 per year. (FOR POSSIBLE ACTION)**

An agenda item from Assistant City Manager John Martini, requesting approval to join an existing NIPA contract with Thatcher Company of Nevada, Inc to supply Sulfuric Acid to TMWRF.

- 8.3 Consideration, discussion, and possible approval of a Final Map for Miramonte Phase 5-B Subdivision (FOR POSSIBLE ACTION)**

This item was pulled from the agenda for additional review. No action was taken.

9. General Business

- 9.1 Consideration, discussion, and possible acceptance of grant funding from the Reno Rodeo Association in the amount of \$120,000 to assist in the design and construction costs associated with the Sparks Marina All Abilities Playground. (FOR POSSIBLE ACTION)**

This agenda item was heard before item 8.1. An agenda item from Assistant City Manager John Martini, presented by Parks Development Coordinator Chris Cobb, requesting acceptance of grant funding from the Reno Rodeo Association in the amount of \$120,000 to assist in the design and construction costs associated with the Sparks Marina All Abilities Playground.

On May 28, 2019, Council approved a budget of \$550,000 in the FY20 Capital Improvements Plan - Parks and Recreation Project Fund (1402) for the design and construction of an All Abilities Playground at the Sparks Marina. On October 14, 2019 Council accepted the Sparks Rotary grant in the amount of \$80,000 towards the project. Based on recent project costs and a review of the All Abilities Playground at Pah Rah Mountain Park, the estimated cost of design and construction of this new playground is expected to exceed the \$550,000 approved in the FY20 budget. Along with the Sparks Rotary, City Staff has been working on securing grants from other philanthropy organizations to obtain additional funds to design and build the project. Currently, the estimated total cost of the project will be approximately \$850,000.

Motion: I move to authorize staff to accept grant funds from the Reno Rodeo Association to assist in the design and construction costs of the Sparks Marina All Abilities Playground, in the amount of \$120,000.

Moved by: Council Member Anderson

Seconded by: Council Member Abbott

Yes: Council Members Abbott, Lawson, Anderson, Dahir, Bybee

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

Following the vote, Reno Rodeo Association General Manager George Combs and President Craig Downie presented a check on behalf of the Association and expressed their gratitude for being able to assist in such a community-driven project.

9.2 Consideration, discussion and possible approval of a three (3) year service and licensing agreement (AC-5624) with iland Internet Solutions Corporation for a real-time cloud backup service in the amount of \$104,470.92 per year, for a total of \$313,412.76. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk, presented by IT Manager Rich Brown, requesting approval of a 3-year service agreement for real-time cloud backup service. The new service agreement provides staff with two important benefits: the first is the ability to implement a tool that augments existing backup solutions for critical City files and data, and narrows the current 24-hour recovery gap to 15 seconds. Secondly, the new service replicates critical server resources in the cloud. This effects the safeguarding of files and data, in addition to safeguarding the data center itself.

Motion: I move to approve the service and licensing agreement (AC-5624) with iland Internet Solutions Corporation in the amount of \$104,470.92 per year totaling \$313,412.76.

Moved by: Council Member Dahir

Seconded by: Council Member Bybee

Yes: Council Members Abbott, Lawson, Anderson, Dahir, Bybee

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.3 Consideration and possible approval of Bill No. 2768, creating an ordinance authorizing the issuance by the City of Sparks, Nevada of its Tourism Improvement District No. 1 (Legends at Sparks Marina) Senior Sales Tax Anticipation Revenue Refunding Bonds, Series 2019A in the maximum principal amount of \$86,000,000, its Tourism Improvement District No. 1 (Legends at Sparks Marina) Subordinate Sales Tax Anticipation Revenue Refunding Bonds, Series 2019B (Tax-Exempt) in the maximum principal amount of \$11,500,000 and its Tourism Improvement District No. 1 (Legends at Sparks Marina) Subordinate Sales Tax Anticipation Revenue Refunding Bonds, Series 2019C (Taxable) in the maximum principal amount of \$4,500,000; authorizing the execution and delivery of specified agreements, documents and instruments in connection therewith; providing other matters relating thereto; and providing for its adoption as if an emergency exists. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk requesting Council approve an ordinance authorizing the issuance of STAR Refunding Bonds Series 2019A, Series 2019B, and Series 2019C. The proposed 2019 Series STAR

Refunding Bonds have the effect of reducing total STAR bond interest costs as well as increasing the amount of outstanding Senior STAR bonds with a corresponding reduction of Subordinate STAR bonds of essentially equal amount.

RED Development, Inc. has requested that the City issue refunding STAR bonds for the purposes of 1) reducing interest costs; 2) reducing the amount of the 2008 Subordinate STAR Bonds Series A that are held by RED Development per the provisions of the Disposition, Development and Financing Agreement (DDFA) with an effective date of March 30, 2006, as amended and restated April 2, 2008; and 3) changing the tax status from taxable to tax-exempt of a portion of the outstanding 2008 Subordinate STAR Bonds Series A in accordance with the Internal Revenue Code.

Council asked why tax status changed, who the primary party to benefit from this is, and if Council action today will extend the life of the loan or any obligations. Mr. Cronk confirmed the tax status didn't change, action does not change the maturity date of June 2028, and the primary beneficiary of this action would be the developer; there is no anticipated positive or negative affect financially for the City. Council asked if RED Development plans to make additional investments in the Legends property, or invest elsewhere. Brett Herron with RED Development noted intent to stay involved and invested with the project for the long-term with many new vendors, restaurants, and hotels anticipated for the area.

Council asked what the process looks like for issuing additional bonds once paid off. Mr. Cronk commented the process looks very similar to the existing process and would include commission of a revenue study and evaluation of length of time and capacity of revenue amount against current 2028 maturity date.

City Attorney Chet Adams noted that because the acting capacity is to proceed as if an emergency exists, the vote must pass by at least 4/5ths.

Motion: I move to approve Bill No. 2768, creating an ordinance authorizing the issuance by the City of Sparks, Nevada of its Tourism Improvement District No. 1 (Legends at Sparks Marina) Senior Sales Tax Anticipation Revenue Refunding Bonds, Series 2019A in the maximum principal amount of \$86,000,000, its Tourism Improvement District No. 1 (Legends at Sparks Marina) Subordinate Sales Tax Anticipation Revenue Refunding Bonds, Series 2019B (Tax-Exempt) in the maximum principal amount of \$11,500,000 and its Tourism Improvement District No. 1 (Legends at Sparks Marina) Subordinate Sales Tax Anticipation Revenue Refunding Bonds, Series 2019C (Taxable) in the maximum principal amount of \$4,500,000, authorizing the execution and delivery of specified agreements, documents and instruments in connection therewith; providing other matters relating thereto; and providing for its adoption as if an emergency exists.

Moved by: Council Member Anderson
Seconded by: Council Member Bybee
Yes: Council Members Abbott, Anderson, Dahir, Bybee
No: Lawson
Abstain: None
Vote: Motion passed, 4-1.

9.4 For consideration and possible approval of a Memorandum of Understanding (AC-5625) between the City of Sparks and Sparks Legends Development, Inc., relating to certain provisions of the Disposition, Development and Financing Agreement, effective March 20, 2006, and amended and restated April 2, 2008, by and among the City of Sparks, the City of Sparks Redevelopment Agency, and Sparks Legends Development, Inc. pertaining to the City of Sparks, Nevada Tourism Improvement District No. 1 (Legends and Sparks Marina). (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk requesting Council approve a Memorandum of Understanding (MOU) pertaining to certain provisions of the Disposition, Development and Financing Agreement, effective March 20, 2006, and amended and restated on April 2, 2008, between the City of Sparks and Sparks Legends Development, Inc. The MOU is intended to memorialize the present understanding of the City of Sparks and Sparks Legends Development, Inc. of certain provisions outlined within Article 7 of the DDFA that pertain to future issuances of Senior and Subordinate STAR Bonds. Council asked if action extends the maturity date or obligations, Mr. Cronk confirmed it will not change the June 2028 maturity date.

Motion: I move to approve Memorandum of Understanding (AC-5625) as presented between the City of Sparks, Nevada, and Sparks Legends Development, Inc.

Moved by: Council Member Anderson
Seconded by: Council Member Dahir
Yes: Council Members Abbott, Anderson, Dahir, Bybee
No: Lawson
Abstain: None
Vote: Motion passed, 4-1.

10. Public Hearing and Action Items Unrelated to Planning and Zoning
None

11. Planning and Zoning Public Hearings and Action Items
None

12. Comments

12.1 Comments from the Public
None

12.2 Comments from City Council and City Manager

Mayor Smith requested Parks and Recreation Director Tracy Domingues discuss the 21st Annual Turkey Trot on his behalf. Mrs. Domingues commented this year's Turkey Trot will take place at 8:30 a.m. on November 28, 2019, and registration remains open. Staff is on site at Scheel's until 9:00 p.m. each night until race day to register participants and distribute race packets.

Mayor Smith also commented on Council Member Anderson's commitment to the Mayor's Challenge to eliminate veteran suicide and congratulated Mr. Anderson for being named December's Veteran Supporter of the Month by the Nevada Division of Veterans Services.

Lastly, Mayor Smith wished all a Happy Thanksgiving.

13. Adjournment

Council was adjourned at 3:00 p.m.

Ronald E. Smith, Mayor

ATTEST:

Lisa Hunderman, City Clerk

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